

AGENDA

Meeting: Southern Wiltshire Area Board
Place: Alderbury Village Hall, Rectory Road, Alderbury, SP5 3AD
Date: Thursday 22 February 2024
Time: 7.00 pm

Please help to travel to this meeting as sustainably as you can – here is a link to bus routes and schedules to help you: [Village Hall, Alderbury stop - Routes, Schedules, and Fares \(moovitapp.com\)](https://www.moovitapp.com)

Including the Parishes of: Alderbury, Allington, Britford, Cholderton, Clarendon Park, Coombe Bissett, Downton, Firsdown, Grimstead, Idmiston, Landford, Laverstock & Ford, Newton Tony, Odstock, Pitton and Farley, Redlynch, West Dean, Whiteparish, Winterbourne, Winterslow

The Area Board welcomes and invites contributions from members of the public. The Chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Networking opportunity from 6:45pm.

Please direct any enquiries on this Agenda to Lisa Alexander (Senior Democratic Services Officer), direct line 01722 434560 or email lisa.alexander@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Wiltshire Councillors

Cllr Rich Rogers, Winterslow & Upper Bourne Valley (Chairman)
Cllr Andrew Oliver, Old Sarum & Lower Bourne Valley (Vice-Chairman)
Cllr Richard Britton, Alderbury and Whiteparish
Cllr Richard Clewer, Downton and Ebbles Valley
Cllr Zoë Clewer, Redlynch & Landford
Cllr Ian McLennan, Laverstock

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Parking

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Public Participation

Please see the agenda list on following pages for details of the items for discussion. The Area Boards welcome public participation and the Chairman will try to ensure that everyone has the opportunity to participate where possible. To discuss matters not on the agenda, please contact the officer named on the front page, ahead of the meeting.

For extended details on meeting procedure, submission and scope of questions and other matters, please consult [Part 4 of the council's constitution](#).

The full constitution can be found at [this link](#).

Our privacy policy is found [here](#).

For assistance on these and other matters please contact the officer named above for details

Area Board Officers

Strategic Engagement & Partnerships Manager (SEPM) karen.linaker@wiltshire.gov.uk

Area Board Delivery Officer – larlene.jammeh@wiltshire.gov.uk

Senior Democratic Services Officer – lisa.alexander@wiltshire.gov.uk

Items to be considered	Time
<u>Highways Matters Event</u>	
<u>Welcome and Networking 6.45 - 7.05pm</u>	
<p>1 Highways and Transport Matters</p> <p>To receive a presentation covering the following topics:</p> <ul style="list-style-type: none"> • Strategic Business Plan Priorities • Maintenance • Local Transport Plan • Congestion • Public Transport • Flooding • Litter 	7.05pm
<p>2 Questions and Answer Session</p> <p>An opportunity to ask any highways questions.</p>	7.25pm
<p>3 Session Summary and Next Steps</p> <p>To consider the next steps arising from the presentation and subsequent discussions.</p>	8.10pm
<u>8.15pm Short Interlude - Before Area Board</u>	
<u>Area Board Business Items</u>	
<p>4 Apologies</p> <p>To receive apologies for absence.</p>	
<p>5 Minutes (<i>Pages 1 - 8</i>)</p> <p>To confirm the minutes of the meeting held on 7 December 2023.</p>	
<p>6 Declarations of Interest</p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.</p>	
<p>7 National Highways A360 closure</p> <p>As part of the A303 Stonehenge tunnel project, National Highways and SSEN will be closing the A360 for a prolonged period.</p> <p>a presentation followed by a Q&A session</p>	8.20pm

8 **Area Board Funding (Pages 9 - 12)**

8.40pm

To note the remaining budgets and to consider any applications for funding, as detailed in the attached report and summarised below:

Remaining Budgets:

Community Area Grant	Older & Vulnerable	Young People
£0	£0	£2153.34

Officer: Karen Linaker, Strategic Engagement & Partnerships Manager

Area Board Initiatives:

Ref/Link	Grant Details	Amount Requested
ABG1546	Researching possible youth activities in Alderbury	£500
ABG1579	Southern Wiltshire Community Area Youth Forum	£500

Young People Grants:

Ref/Link	Grant Details	Amount Requested
ABG1425	New Goals for Football Club Total project cost £3664.80	£1832.40
ABG1587	Old Sarum Youth Club Total project cost £3298	£1560

Delegated Funding

No awards of delegated funding have been made since the last meeting.

Further information on the Area Board Grant system can be found [here](#).

9 **Local Highways and Footpath Improvement Group (LHFIG) Update (Pages 13 - 42)**

8.55pm

To note the minutes and consider any recommendations arising from the last LHFIG meeting held on 6 February 2023, as set out in the attached report.

Items requiring a funding decision are:

- 4e – Winterslow Road, Porton – Dropped Kerb – £4,125
- 4h - Grove Lane Redlynch - pedestrian hazards - £1,463
- 4i - Broken Cross Laverstock & Ford PC safety improvements - £679
- 4o - The Croft Newton Toney footway and dropped kerb accessibility improvements - £5,118.75

Further information on the LHFIG process can be found [here](#).

Close 9.00pm

Future Meeting Dates (7-9pm):

- 23 May 2024 – Winterbourne Glebe Hall
- 5 September 2024 – Winterslow Village Hall
- 7 November 2024 – Alderbury Village Hall
- 13 February 2025 – venue tbc

For information on applying for a grant or grant application deadlines for these meetings, contact the Area Board Delivery Officer,

karlene.jammeh@wiltshire.gov.uk

MINUTES

Meeting: Southern Wiltshire Area Board
Place: Downton Memorial Centre, The Borough, Downton, SP5 3NB
Date: 7 December 2023
Start Time: 7.00 pm
Finish Time: 8.05 pm

Please direct any enquiries on these minutes to:

Lisa Alexander (Senior Democratic Services Officer), (Tel): 01722 434560 or (e-mail) lisa.alexander@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Rich Rogers (Chairman), Cllr Richard Britton, Cllr Richard Clewer, Cllr Zoë Clewer and Cllr Ian McLennan

Wiltshire Council Officers

Karen Linaker – Strategic Engagement & Partnership Manager
Kalene Jammeh – Area Board Delivery Officer
Lisa Alexander – Senior Democratic Services Officer

Partners

Wiltshire Police – Inspector Tina Osborn
Wiltshire Fire and Rescue Service – Station Manager Chris Wood

Total in attendance: 30

<u>Minute No.</u>	<u>Summary of Issues Discussed and Decision</u>
145	<p><u>Apologies</u></p> <p>Apologies for absence were received from:</p> <ul style="list-style-type: none"> • Cllr Andy Oliver
146	<p><u>Minutes</u></p> <p>The minutes of the last meeting were presented.</p> <p>It was;</p> <p>Resolved:</p> <p>The minutes of the meeting held on 7 September 2023 were agreed as a correct record and signed by the Chairman.</p>
147	<p><u>Declarations of Interest</u></p> <p>There were no declarations.</p>
148	<p><u>Chairman's updates</u></p> <p>The Chairman gave the following updates:</p> <p><u>Cost of living</u></p> <p>Wiltshire Council continued to provide support to struggling households in response to the cost-of-living challenges. Despite a drop in inflation and energy costs, prices continue to rise and remained a cause for concern for many residents. The Household Support Fund administered by the council would be used to provide support to the most in need to combat food and energy poverty.</p> <p>Charities and community groups would also continue to play a key role and had been successful in bidding for funds from the scheme, enabling them to deliver support to the homeless, older people and those facing domestic violence. Council libraries would again provide a focal point for guidance and support, as well as a warm space and free warm packs. Local support was available through Wiltshire Councils interactive guide accessible through the council website.</p> <p>The Area Board continued to provide local guidance and support in collaboration with its community partners. There were seven warm spaces operating in the area, and the Longhedge Community Pantry, supported by Area Board funding, was thriving and providing much needed support, helping to reduce food waste and help with climate change.</p> <p>Following challenges over the summer, the councils FUEL scheme would again</p>

be running over the festive period, offering fun activities, healthy meals and education for eligible children.

All Together Website

Wiltshire Council, along with health partners, police, and community groups, had recently launched the All Together website, a comprehensive resource hub for children, young people, and families. This initiative precedes the Family Hubs model, set to roll out in April, providing support for children up to 18 years old and up to 25 years old for those with Special Educational Needs and/or Disabilities.

Dementia Support

Following discussions from previous meetings, the Area Board was seeking to strengthen dementia support across southern Wiltshire by exploring the adoption of the neighbourhood collaboratives model, bringing health, care and other community partners together and provide a more strategic approach. A meeting with Claire Scudamore from the ICB had provided insights. Plans were underway for a readiness review meeting in the new year.

Climate Emergency

The council had also recently published a Climate Emergency Update outlining progress toward becoming carbon neutral by 2030. Initiatives included energy-efficient measures in homes, increased funding for cycle and footpaths, and upgrades to the EV charging network. The council would engage with the Area Board to offer guidance and support for local initiatives.

Highways Matters Event

The next Area Board meeting on 22 February 2024 will be a "Highways Matters" event. This would be an opportunity to meet with the highways team, community road safety team, and others to ask questions and raise concerns. Written questions before the event were encouraged to ensure appropriate responses.

Area Board Volunteer Event

Additionally, the Area Board was planning a volunteer event next spring to showcase the work of community partners and encourage volunteering. More details to follow.

Celebration of Culture Event

A finally, Longford and Alderbury primary schools will be holding a celebration of culture event on the 11 June.

Area Board Facebook Page

For updates on all Area Board matters, please check out the new, dedicated Area Board page on Facebook for the latest news on events and highlights.

149	<p><u>Information Items</u></p> <p>The Board noted the Information Items as set out in the agenda pack, these were:</p> <ul style="list-style-type: none"> • Community First • Healthwatch Wiltshire • Update from BSW Together (Integrated Care System) • Wiltshire Council Consultation Portal • Wiltshire Council Information Items: <ul style="list-style-type: none"> o Cost of living Update (Sep) o IV Scheme o Archaeology Service Newsletter o FACT Family Help Programme
150	<p><u>Partner and Community Updates</u></p> <p>The Board noted the written updates attached to the agenda and received the following verbal updates:</p> <p><u>Neighbourhood Police Team – Inspector Tina Osborn</u> It had been a busy time over the last couple of months, this would continue on the approach to the festive period.</p> <p>During the summer there had been a significant number of burglaries, around the community area. The work of the Special Operations Team had resulted in catching two burglars in the act. The individuals were given bail conditions which prohibited them from entering Wiltshire, as they resided out of county. Since that time there had been no further reported burglaries in those areas, thanks for the local feedback which led to those arrests.</p> <p>Plant machinery and trailers had been stolen, a reminder was given to rural residents and those with farms to put as many protection measures in place as possible to act as a deterrent. Cross border operations continued with Hampshire and Dorset.</p> <p>Awareness around knife crime with Officers working with schools and shops to give talks and carry out knife sweeps.</p> <p>Following recent incidents in Alderbury, there had been an increase of targeted high visibility patrols. The children involved had been identified and discussions held with their parents.</p> <p><u>Questions:</u></p> <ul style="list-style-type: none"> • Winterbourne PC - The traffic data info in the report doesn't include everything from our community, the geographic community areas of the Area Boards are not matched with police areas. Enforcement needed at

Winterbourne Gunner and the Portway.

Answer: Tina to take this matter back and will collate the info.

- Have you noticed an uplift in reports about catapults in Redlynch?

Answer: I am aware of incidents you refer to and officers have spoken to the victim and build intelligence around it.

WDFR – Chris Wood, District Commander

During the summer as the weather was bad, it was as busy as the previous year. The crews had been attending cars stuck in flood water due to flooding. Advise not to drive through flooding.

As winter approached there was an increase in the use of log burners and chimneys were back being used after the summer period. People were urged to get chimneys swept before use, as there was an uptick of chimney fires this time of year.

Safe and well visits were available. The service could send out fire fighters to homes to provide home safety advice and where applicable, fit appliances free of charge and advise on what to do in cases of emergency. www.Dwfire.org.uk

Questions:

Was there much uptake on the safe and well visits?

Answer: Yes around 1000 per year. If people work with any groups please refer us on mass to them. We aim to attend within 56 days depending on the criteria of a request.

The Downton Link works with volunteer drivers locally, we would like to link up with you.

Answer: Yes please make contact for further details.

Tel: 0800 038 2323 or visit <https://www.dwfire.org.uk/safety/safe-and-well-visits/>
Chris.wood@dwfire.org.uk

Parish Councils

Laverstock & Ford (L&F) PC – Trudi Dean

With funding awarded by the Area Board, L&F was pleased to be working in collaboration with Salisbury City Council to provide a youth session at the pavilion at Bishopdown, offering a safe space for young people in school years 6 to 11. This ran on Thursdays from 5.00 – 6.30pm.

The Pantry initiative at Old Sarum and Longhedge had 110 people registered and was also being used as a warm space and chatty café.

Winterslow Youth Zone Project

	<p>Following the regeneration of a youth club in Winterslow, the volunteers and young people who run the club had been recognised with an award.</p> <p>With the support of a Community First Youth Club officer the volunteers had managed to ensure they had funding to support the running of the youth club, set up a committee, found additional volunteers, underwent training, set up bank accounts, completed the DBS checks, policies and procedure and had First Aid training.</p> <p>Congratulations and well done to all involved.</p> <p>Written updates attached to the agenda were:</p> <ul style="list-style-type: none"> • Police NPT Update & Road Safety Data • Fire & Rescue
151	<p><u>Area Board Funding</u></p> <p>The Board noted the budgets remaining for allocation at the meeting and heard from representatives in attendance who gave a brief overview of their project followed by any questions by the Board.</p> <p>The Chairman noted that £5k of youth funding which had been previously ringfenced was also now available to be used towards any allocations at the meeting, providing there was evidence that some element of the project would benefit young people.</p> <p>Community Area Grants:</p> <p>Boscombe Down Aviation Collection, Conservation of Royal Flying Corps Collection, requested £2946</p> <p>The Applicant Tim Cornish spoke in support of the project.</p> <p>The Chairman noted the community benefit, specifically the aspect of volunteers and opportunities for young people to be involved as volunteers.</p> <p>Cllr McLennan noted the history behind the airfield and the importance of Old Sarum Airfield and surrounding greenspace to Laverstock & Ford parish.</p> <p>The merits of the aviation collection were recognised as a worthwhile endeavour; however, the provision of new local community benefits was questioned.</p> <p>The applicant confirmed that a great deal of the membership fees was used towards the cost to open the museum each year and that they were treading a fine line to being in the red and getting by. The RAF Museum could not be</p>

approached for a contribution as I was also struggling.

The Board noted the community benefit being delivered.

Cllr McLennan moved the motion to award in full. This was seconded by Cllr Rogers.

Decision

Boscombe Down Aviation Collection was awarded £2946 towards the Conservation of Royal Flying Corps Collection.

Reason – *The application met the Community Area Grants Criteria 2023/24*

Winterbourne Glebe Hall, Audio & Visual Capability project, requested £5000

The Applicants Graham Lloyd and Maureen Atkinson spoke in support of the project.

The project was not for a replacement, but an enhancement of the current capabilities. The project would benefit all who used the hall, including youth groups such as the scouts and guides etc.

The project was separated into two phases. This application was part of the first phase. Phase 2 was more of a business need project which the Parish Council would contribute towards.

Cllr Rogers moved the motion to award in full. This was seconded by Cllr R Clewer.

Decision

Winterbourne Glebe Hall was awarded £5000 towards the Audio & Visual Capability project.

Reason – *The application met the Community Area Grants Criteria 2023/24*

Young People Grants:

Alderbury Football Club, New Goals project, requested £1832.40
No one was in attendance to speak to the project or answer questions.

Decision

The application from Alderbury Football Club was Deferred.

Reason – *The applicant was not in attendance.*

Downton Parish Council, Moot Lane Play Park Grand Opening (Tech Bal Demonstration), requested £1000

The Applicant Jane Brentor spoke in support of the project.

Cllr Rogers moved the motion to award in full. This was seconded by Cllr R

	<p>Clewer.</p> <p><u>Decision</u> Downton Parish Council was awarded £1000 towards Moot Lane Play Park Grand Opening.</p> <p><u>Reason</u> – <i>The application met the Community Area Grants Criteria 2023/24</i></p> <p>Delegated Funding:</p> <p>The Board noted the following funding awards which had been made between meetings under the SEPM Delegated Funding Process, due to a matter of urgency:</p> <ul style="list-style-type: none"> • ABG1293 – Silver Salisbury Group, Community Outreach in Laverstock, Ford, Longhedge & Old Sarum - £1000 from the Older & Vulnerable Budget. • ABG1394 - Charlton All Saints Church, War Memorial Restoration Project, was awarded £1000 from the CAG budget. <p>Information links: Area Board Grants & Grants Criteria</p>
152	<p><u>Local Highways and Footpath Improvement Group (LHFIG) Update</u></p> <p>The Board considered the report and funding recommendations arising from the last LHFIG meeting held on 14 November 2023.</p> <p>It was;</p> <p>Resolved:</p> <p>To approve the LHFIG funding recommendations to the following schemes:</p> <ul style="list-style-type: none"> • 4a – Winterslow Road, Porton – Dropped Kerb – £2,400 • 4b – Hurdcott Lane Access Improvements – £2981.25 • 4e – Ford 30mph Gateway Markings – £1078.12 • 4f – Odstock Kissing Gates – £675 • 4i – Grove Lane NAL Socket – £525 • 4q – Longford Primary School School Keep Clear Marking –£1939.94

Southern Wiltshire Area Grant Report

Purpose of the Report

1. To provide details of the grant applications made to the Southern Wiltshire Area Board. These could include:
 - community area grants
 - youth grants
 - older and vulnerable people grants
 - area board initiatives
2. To document any recommendations provided through sub groups.

Area Board Current Financial Position

	Community Area Grants	Youth Grants	Older and Vulnerable People Grants
Opening Balance For 2023/24	£ 22,642.00	£ 19,321.00	£ 8,700.00
Awarded To Date	£ 22,642.00	£ 17,167.66	£ 8700.00
Current Balance	£ 0.00	£ 2,153.34	£ 0.00
Balance if all grants are agreed based on recommendations	£ 0.00	£ -2,239.06	£ 0.00

Grant Funding Application Summary

Application Reference	Grant Type	Applicant	Project	Total Cost	Requested
ABG1546	Area Board Initiative	Councillor initiative	Researching possible youth activities in Alderbury	£500.00	£500.00
<p>Project Summary: Currently there is no provision of youth activities in Alderbury. Unsurprisingly, in recent months there has been an upsurge of ASB and the Parish Council is anxious to establish some sort of diversionary activities for young people in the village. However, it has so far not been possible to define a programme of events and activities which would be supported by the target audience of young people. There are conflicting views which are not based on any research or evidence. This proposal is to hire for one day the skilled resources from Community First who have undertaken this kind of evidence gathering in the past. The time will be spent speaking to young people at Bus Stops in the morning and evening school-trip times and also knocking on doors around the village and the estate known as Spiders Island in particular. As a result of this work Community First would prepare recommendations for the Parish Council which may, or may not require a further grant application.</p>					

Application Reference	Grant Type	Applicant	Project	Total Cost	Requested
ABG1579	Area Board Initiative	Southern Wiltshire Area Board	Southern Wiltshire Community Area Youth Forum	£500.00	£500.00
<p>Project Summary: Area Boards are required to work with an existing, or set up a Youth Forum to facilitate a strong partnership approach to youth engagement. The forum's responsibilities will be insight and evidence gathering of the scale and location of needs, developing a programme of events to supplement and support existing village led activities, to facilitate youth voice and influence in board decisions, and possibly to restart discussions on the idea of establishing a Youth Charity or Trust with the ability to attract more external funding.</p>					
ABG1425	Youth Grant	Alderbury Football Club	New Goals for Football Club	£3664.80	£1832.40
<p>Project Summary: To provide new up to date portable goals for our players</p>					
ABG1587	Youth Grant	Old Sarum Youth Club	Old Sarum Youth Club	£3298.00	£1560.00
<p>Project Summary: Old Sarum Youth Club offers fortnightly free positive activities for local people, our club meets locally identified need providing safe fun structured activities which enable young people to learn and develop skills, build constructive friendships, boost confidence and self-esteem. The club is led by one qualified member of staff, who is supported by a small, dedicated team of volunteers, including four young leaders, who have all attended young leaders ASDAN weekend residential. Our club is established with 50 plus members and an average of 25 - 30 young people attending each session. Young people are involved at all levels of our club including planning the programme and young leaders who support the delivery of our activities, from movie nights, bingo, cooking, sports sessions. We are applying to Southern Wilts area Board for the cost of the staff member who leads the clubs provision, and some new activities, for additional activities cost and venue hire will be funded from alternative sources.</p>					

Background

3. Area Boards have authority to approve funding under powers delegated to them. Under the Scheme of Delegation Area Boards must adhere to the Area Board Funding and Grants Criteria. This document is available on the council's website.
4. Three funding streams are available to the Area Board, each with an annually awarded amount. These funding streams are as follows:
 - Community Area Grants (capital)
 - Youth Grants (revenue)
 - Older and Vulnerable People Grants (revenue)
5. The Area Board will be advised of the funding available prior to their first meeting of each financial year.

Main Considerations

6. Councillors need to be satisfied that the applications meet the requirements as set out in the Area Board Funding and Grants Criteria and that the health and wellbeing and young persons funding guidelines have been adhered to.
- 7.

Councillors must ensure that the distribution of funding is in accordance with the Scheme of Delegation to Area Boards.

8. Councillors need to consider any recommendations made by sub groups of the Area Boards.

Safeguarding Implications

9. The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

Public Health Implications

10. The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

Environmental & Climate Change Implications

11. Grant funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

Financial Implications

12. Councillors must ensure that the Area Board has sufficient funding available to cover the grants awarded.

Legal Implications

13. There are no specific legal implications related to this report.

Workforce Implications

14. There are no specific human resources implications related to this report.

Equalities Implications

15. Community Area Boards must fully consider the equality impacts of their decisions in order to meet the Council's Public Sector Equality Duty.
16. Community Area Grants will give local community and voluntary groups, Town and Parish Councils equal opportunity to receive funding towards community based projects and schemes where they meet the funding criteria.

Proposals

17. To consider and determine the applications for grant funding.

Report Author

- Karen Linaker, Strategic Engagement and Partnership Manager, Karen.Linaker@wiltshire.gov.uk
- Karlene Jammeh, Strategic Engagement and Partnership Manager, karlene.jammeh@wiltshire.gov.uk

No unpublished documents have been relied upon in the preparation of this report.

SOUTHERN WILTSHIRE LOCAL HIGHWAYS & FOOTWAYS IMPROVEMENT GROUP ACTION NOTES

	Item	Update	Actions and recommendations	Who
	Date of Meeting	6th February 2024		
1.	Attendees and apologies			
	Present:	Cllr Rich Rogers – Wiltshire Council (RR) – Chair Cllr Richard Clewer – Wiltshire Council (RC) Cllr Richard Britton – Wiltshire Council (RB) Cllr Zoe Clewer – Wiltshire Council (ZC) Cllr Ian McLennan – Wiltshire Council (IM) Cllr Andrew Oliver – Wiltshire Council (AO) Elaine Hartford – Alderbury Parish Council (EH) Simon Brown – Firsdown Parish Council (SB) Steven Cocking – Idmiston Parish Council (SC) Joe Elder – Laverstock & Ford Parish Council (JE) Clarissa Cramer – Redlynch Parish Council (CC) Gary Peacock – Redlynch Parish Council (GP) Catherine Purves – Various Parish Councils (CU) Rhiann Surgenor – Wiltshire Council (RS) Vince Nicholas – CSW Redlynch (VN) Jon Prew – CSW Redlynch (JP)		
	Apologies:	Jay McGowan – Various Parish Councils (JM) Graham Axtell – Wiltshire Council (GA) Melanie Thomas – Newton Toney Parish Council(MT)		

SOUTHERN WILTSHIRE LOCAL HIGHWAYS & FOOTWAYS IMPROVEMENT GROUP ACTION NOTES

2.	Notes of last meeting			
		<p>The minutes of the previous meeting were agreed at the Southern Wiltshire Area Board meeting on the 7th December 2023.</p> <p>The Southern Wiltshire Area Board minutes can be found at:</p> <p>https://cms.wiltshire.gov.uk/ieListDocuments.aspx?CId=170&MId=15100&Ver=4</p>	That the update is noted.	Area Board
3.	Financial Position			
		There is currently £16,029.21 still unallocated.	That the update is noted.	Area Board

SOUTHERN WILTSHIRE LOCAL HIGHWAYS & FOOTWAYS IMPROVEMENT GROUP ACTION NOTES

4.	New Issues / Issues Requiring A Decision			
a)	<p>Issue No: 13-22-19</p> <p>Grimstead PC Provision of Wild Fowl & Small Wildlife Warning Signs</p>	<p>The PC have not yet provided any evidence around ducks being habitually found in the road in the vicinity of the pond, it is suggested that this aspect of the request is closed.</p> <p>Please refer to Issue 4d for the update on the provision of small wildlife warning signs.</p> <p>No evidence has been provided concerning ducks being habitually found in the road in the vicinity of the pond and as such the group to close the aspect of the request.</p> <p>In light of the discussion concerning Issue 4b the PC to look to gather evidence of hedgehogs (or other small wildlife) being run over in support of a potential future application to the DfT pending the outcome of the application to the DfT outlined in Issued 4b.</p> <p>Following the above, there has been a change in policy at DfT level, which is noted. Wiltshire are in the process of preparing a policy for the parameters in which signs can be installed/what evidence is required and this will be fed back to the group as soon as it is available.</p>	That the update is noted	Area Board

SOUTHERN WILTSHIRE LOCAL HIGHWAYS & FOOTWAYS IMPROVEMENT GROUP ACTION NOTES

b)	<p>Issue No: 13-22-24</p> <p>Laverstock & Ford PC Provision of Small Wildlife Warning Signs</p>	<p>A formal complaint about the lack of response was submitted to the DfT in August 2023. A response to the complaint was received in November 2023. It provided extremely limited guidance on the criteria that had to be met for them to authorise the use of small wildlife warning signs. They have indicated that any applications to them would need to include “data showing that the locations are accident and wildlife hotspots.”</p> <p>The DfT have provided no guidance on what they would define a wildlife hotspot to be. Additionally, whilst the PC have been able to supply information that a number of hedgehogs have been run over by vehicles in Church Road there is no recorded collision (accident) problem in the area requested. In consideration of this it is unlikely that an application would be successful.</p> <p>The group to discuss how they wish to proceed with this matter.</p> <p>The group discussed this issue in detail and asked that officers submit an application to the DfT seeking approval to use these signs in Laverstock using the evidence previously supplied by the PC.</p> <p>Following the above, there has been a change in policy at DfT level, which is noted. Wiltshire are in the process of preparing a policy for the parameters in which signs can be installed/what evidence is required and this will be fed back to the group as soon as it is available.</p>	That the update is noted	Area Board
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SOUTHERN WILTSHIRE LOCAL HIGHWAYS & FOOTWAYS IMPROVEMENT GROUP ACTION NOTES

c)	<p>Issue No: 13-22-30</p> <p>Laverstock & Ford PC Request for additional traffic calming measures in Roman Road, Ford</p>	<p>As previously agreed, the group agreed to wait for the outcome of any bid to Active Travel England before considering pursuing additional physical traffic calming features.</p> <p>It would be possible to provide the standard gateway countdown markings on all three entrances to the 30mph speed limit in Ford.</p> <p>The cost estimate for this work is £1,437.50 (LHFIG contribution £1,078.12 / PC contribution £359.38). [Note: This figure includes a 25% contingency].</p> <p>That Area Board approves the allocation of £1,078.12 to allow this work to be undertaken.</p> <p>The PC approves the allocation of £359.38 to allow this work to be undertaken.</p> <p>This scheme design is in progress and will be submitted to the PC as soon as possible</p>	That the update is noted	Area Board
d)	<p>Issue No: 13-23-08</p> <p>Odstock PC Request for the installation of kissing gates</p>	<p>The Rights of Way Team have advised that the cost of a kissing gate is £450, with installation costs of £250 (unless volunteers undertake the installation). Therefore, the estimated cost of providing kissing gates at four locations the PC have identified is £3,500.00 (LHFIG contribution £2,625.00 / PC contribution £875.00). [Note: This figure includes a 25% contingency].</p> <p>The group discussed this issue details and agreed to support providing the funding for the supply of two kissing gates during the current financial year and committed to funding the provision of the other two gates in the 2024/2025 financial year. The group</p>	That the update is noted	Area Board

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		<p>agreed that the installation of the kissing gates should be undertaken by the Rights of Way volunteers.</p> <p>The Area Board approves the allocation of £675 to allow this work to be undertaken.</p> <p>That the PC approves the allocation of £225 to allow this work to be undertaken.</p> <p>Parish have chosen locations Stile 1 ///regularly.aquatics.spoon, out to the A338 dual carriage way. Stile 2 ///fits loaf.dragon by the hospital. Awaiting update from the rights of way team as to a timeframe. The work will be undertaken with the ROW volunteers and as such no date is currently given.</p>		
e)	<p>Issue No: 13-23-13</p> <p>Winterslow PC Reduction of Speed Limit, Weston Lane</p>	<p>The issue is speeding cars, in and around the village. The speed limits are inconsistent, whereby one road starts at 30mph and then progresses to 60mph, along the same stretch of road. This road is in constant use. The speed limits are 60mph in two access points of the village that are built up areas with several dwellings. The vehicles then do not slow down when they reach the 30mph signs. There are several 'pinch points' in the road whereby only one vehicle can pass at a time - 'Narrow Road' signs are needed in these areas. Bus stops with no pavements, children walking on roads at night.</p> <p>On this occasion we can consider a 40mph speed, given the outcome of the prior three traffic surveys alongside the speed limit assessment completed last year at this location. This confirmed that the 85th percentile speed at this location was 33.5mph showing that the overwhelming traffic was already travelling well below the national limit. Installation of the new limit will be in the region of £10,000 and the group should consider</p>	<p>The group agreed to support the sign and lining review. RS to provide WPC with a formal design.</p> <p>Area Board to agree the contribution of £4125</p> <p>Parish to agree the contribution of £1375</p>	<p>RS</p> <p>Area Board</p> <p>WPC</p>

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		<p>the cost to benefit ratio. If supported by the group a formal cost estimate can be prepared in advance of the next meeting.</p> <p>The group discussed this issue in detail and noted that the existing physical layout of the road was largely controlling the speed of vehicles.</p> <p>The group asked RS to prepare cost estimates based on potential signing and lining improvements that could be introduced in Weston Lane and bring them back to the next meeting of the group for discussion.</p> <p>For additional enhanced slow markings, countdown markings, pedestrian in road warning signs and bend warning signs the estimate for this location would be £5500 with £4125 expected from the LHFIG and £1375 contribution for the PC. RS will prepare a design as soon as possible however this would be subject to landowner permission to place the signs as there is no highway verge along this stretch. Group to discuss and agree potential funding</p>		
f)	<p>Issue No: 13-23-14</p> <p>Winterslow PC Reduction of speed, Livery Road, Tytherley Road - East Winterslow</p>	<p>The issue is speeding cars, in and around the village. The speed limits are inconsistent, whereby one road starts at 30mph and then progresses to 60mph, along the same stretch of road. This road is in constant use. The speed limits are 60mph in two access points of the village that are built up areas with several dwellings. The vehicles then do not slow down when they reach the 30mph signs. There are several 'pinch points' in the road whereby only one vehicle can pass at a time - 'Narrow Road' signs are needed in these areas. Bus stops with no pavements, children walking on roads at night.</p>	<p>WPC to provide the extents to determine what can be covered under one survey</p>	<p>WPC</p>

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		<p>PC to confirm extents of survey required, a price for a speed assessment will be provided considering the two locations and if they can be combined under one survey (cost per survey is £2900). A signage review can also be considered if the group agree to support both matters for funding. Costs will be prepared in advance of the next meeting.</p> <p>The group discussed this issue and were, in principle, prepared to support a speed limit assessment being undertaken. However, before committing to funding an assessment the group asked that the PC confirm the extents of the roads they want to be surveyed to enable officers to determine if a speed limit assessment can be undertaken for the standard cost of £2,900.</p>		
g)	<p>Issue No: 13-23-15</p> <p>Redlynch PC Grove Lane SID infrastructure request</p>	<p>A section of Grove Lane has a designated speed limit of 30mph, and residents have raised concerns regarding the speed of traffic in the vicinity. A traffic survey was carried out last year to obtain statistical evidence of the traffic speed in the area and to check if the area qualified for speed watch and to also check if the speeds are excessive enough to consider having a SID in the area. The results of the traffic survey confirmed the area qualified for speed watch and due to the results, the Council would like to have a NAL socket installed to deploy the SID.</p> <p>Exact location to be provided by PC. Group to agree funding, around £700 total cost LHFIFG = 75% (£525), PC = 25% (£175).</p> <p>The Area Board approves the allocation of £525 to allow this work to be undertaken.</p>	<p>RPC confirmed their contribution of £125</p> <p>RS to proceed to implementation</p>	RS

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		Awaiting confirmation that the PC approves the allocation of £125 to allow this work to be undertaken.		
h)	Issue No: 13-23-16 Redlynch PC Grove Lane pedestrian hazards	<p>1. Access speed issues with traffic coming from Hamptworth as well as coming down from Bowers Hill.</p> <p>2. Significant narrowing in two areas of Grove Lane resulting in blind spots.</p> <p>3. Danger for pedestrians walking along the road. Specifically, the areas from Hackamore House to the Cemetery at the eastern end of Grove Lane with similar dangerous conditions by the blind bend between post box and Lambourne at the western end of Grove Lane.</p> <p>4. Light restrictions due to large overhanging trees and bushes.</p> <p>5. No street lighting at the eastern end of Grove Lane.</p> <p>6. No safe route along the road to enable pedestrians and cyclist to avoid oncoming traffic</p> <p>Site visit was conducted with Redlynch PC, and the outcomes of the meeting are listed below. Group to agree support:</p> <ul style="list-style-type: none"> • If agreed at PC level and at the LHFIG a lining review may be appropriate with a view to installing countdown markings at the 30mph terminal point, additional speed limit roundels and enhanced slow markings. • A signage review can also be conducted. • Existing junction marking at junction of Bowers Hill/The Row has been referred to maintenance. • The Parish Council will keep the cutting of vegetation around signs to ensure they are visible as a regular item for the Parish Steward, the PC can contact any 	<p>The group agreed to support this sign and line review. RS to send a design to RPC</p> <p>Area Board to agree contribution of £1463 from the LHFIG</p> <p>RPC to confirm £488 contribution</p>	<p>RS</p> <p>Area Board</p> <p>RPC</p>

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		<p>landowners originally and are supported by maintenance to write legal letters.</p> <ul style="list-style-type: none"> • The police are working alongside the CSW group to provide training and assist with handheld. • It does not meet the criteria for an extension of the Virtual Footway due to forward visibility and width of the carriageway, nor did we consider a speed limit review or any traffic calming viable options at this time. • It was felt that additional streetlighting was not required at this time due to the cost/benefit ratio. Areas of 30mph which have a presence of streetlighting should also not have additional repeaters and therefore this could be counterproductive. • The current policy is unlikely to support a drop in speed to 20mph, this can be reviewed by the PC in future. <p>If agreed by the group a cost estimate will be prepared prior to the next meeting.</p> <p>The group asked RS to prepare cost estimates based on potential signing and lining improvements that could be introduced in Grove Lane and bring them back to the next meeting of the group for discussion.</p> <p>Estimate of £1950 for countdown markings, enhanced slow markings, 2 x pedestrian warning signs, additional roundels and give way refresh - £1463 from the LHFIG and £488 contribution from Redlynch PC. Group to discuss and agree potential funding. Design to be submitted to PC as soon as possible.</p>		
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SOUTHERN WILTSHIRE LOCAL HIGHWAYS & FOOTWAYS IMPROVEMENT GROUP ACTION NOTES

i)	<p>Issue No: 13-23-18</p> <p>Laverstock & Ford PC Broken Cross safety improvements</p>	<p>Continued minor collisions including numerous collisions to boundary wall. Over the last 41 years we have seen many accidents around the bridge and many collisions with our boundary, more so since the road layout was changed, and the flashing arrow sign was removed. We have tried to improve things by putting our own flashing lights, reflectors, and barrier. We would like a meeting again to discuss changes to signage to alleviate this situation.</p> <p>A site visit was conducted with the resident and the PC, the outcome of which is below. Group to agree if they support:</p> <ul style="list-style-type: none"> • PC have submitted a traffic survey request. • It is suggested to undertake a sign and line review to enhance the existing slow markings. • The matter of vegetation has been referred to colleagues in the maintenance team. • PC to confirm if they want to proceed with the installation of Trief Kerbs to the front of the property access way. <p>If agreed by the group a cost estimate will be prepared prior to the next meeting.</p> <p>The group asked GA to ensure that vegetation was removed as necessary to ensure that the existing signs in the vicinity of the roundabout were visible.</p> <p>The group asked RS to prepare cost estimates based on potential signing and lining improvements that could be introduced at this location and bring them back to the next meeting of the group for discussion.</p>	<p>Group agreed to support the additional lining. RS to send the design to LFPC</p> <p>Area Board to agree £679 from the LHFIG</p> <p>LFPC PC to confirm £227 contribution</p>	<p>RS</p> <p>Area Board</p> <p>LFPC</p>
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		Estimate of £905 for 4 x enhanced slow markings, - £679 from the LHFIFG and £227 contribution from LFPC PC. Group to discuss and agree potential funding. There has been an issue regarding traffic management for the metrocount data which is part of a wider discussion – RS to update the group. Investigations are still ongoing in reference to the tref kerbs work. GA to chase reference the maintenance work i.e hedge cutting. Design for lines to be submitted to PC as soon as possible.		
j)	Issue No: 13-23-19 Laverstock & Ford PC Dangerous at the junction of Queen Manor Road and Riverbourne Road	<p>Dangerous turning into Riverbourne Road from Queen Manor Road. Car's park on the corner and force cars entering to change lane.</p> <p>Two site visits have been conducted to the provided location, on neither occasion were cars parked at this junction. Unless Laverstock PC can provide any evidence of inappropriate parking, the issue will be closed.</p> <p>TD advised that the originator of the request had been asked to supply photographic evidence of the issue. TD suggested that if no evidence was provided by the time of the next meeting of the group the issue should be closed.</p> <p>No photographs have been provided; therefore, the issue will be closed unless the PC have evidence to present.</p>	Update is noted, awaiting further information	Area Board
k)	Issue No: 13-23-20 Laverstock & Ford PC Parking restrictions review St Thomas' Way and Pilgrims Way Bishopdown Farm	Change the time restrictions to reflect actual usage to improve safety around the school gate entrance and reduce nuisance parking on residential properties: New times: 07:30 to 09:30, 11:45 to 12:15 and 14:00 to 18:00. Also, the yellow line is very worn from staff and parent parking so can this be refreshed. Parish Councillor Lesley Waller and Wiltshire Council member Ian McLennan on 11 Sep 2023 who suggested submitting this LHFIFG application.	Update is noted, awaiting further information	Area Board

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		<p>A change of timings would require a new TRO order. This can be potentially considered however evidence would need to be provided by Laverstock PC. This will only be considered should the school make a change to the Active Travel Plan.</p> <p>The group discussed this issue and agreed that it would be beneficial to engage with the nursery (and school) about updating their school travel plan and come forward with a package of measures to address the concerns raised.</p> <p>Nursery (and school) to be contacted. - This is currently with the school travel advisor. RS to update PC further once discussions are concluded.</p>		
l)	<p>Issue no: 13-23-21</p> <p>Laverstock & Ford PC Bollard request near nursery St. Thomas' Way</p>	<p>Resident highlighted lack of bollards near nursery. Parents/Children in danger.</p> <p>Further information is required as to if this is used as a vehicular access, as per above request this will only be considered should the school make a change to the Active Travel Plan. Potential for school keep clear markings which could be included in TRO amendments.</p> <p>The group discussed this issue and agreed that it would be beneficial to engage with the nursery (and school) about updating their school travel plan and come forward with a package of measures to address the concerns raised.</p> <p>Nursery (and school) to be contacted. This is currently with the school travel advisor. RS to update PC further once discussions are concluded.</p>	Update is noted, awaiting further information	Area Board

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m)	<p>Issue No: 13-23-22</p> <p>Laverstock & Ford PC Parking issues Sycamore Drive/St. Clements Way local centre</p>	<p>Illegal and inconsiderate parking of vehicles using the local centre, including customers and delivery vehicles. Instead of using the car park provided, vehicles are 'bumping up' and parking on grass verges in the vicinity, hampering traffic, obstructing the view at the junction and causing considerable damage to the grass verges. Deep ruts have been caused, leaving exposed bare soil which turns to mud when it rains.</p> <p>Prior discussion with Laverstock PC considered that there are areas such to the side of the surgery, and to the curved section of Ash Crescent where we could look at bollards or further waiting restrictions. Site visits are required to investigate into this matter. PC have been asked to provide evidence such as photos/proof of areas which are a problem are required. Group to discuss this matter and how it moves forward.</p> <p>RS is due to undertake site visits, following this a design will be prepared and submitted to PC..</p>	Update is noted	Area Board
n)	<p>Issue No: 13-23-23</p> <p>Britford PC Parking issues Longford Primary School</p>	<p>The school does not have any bollards or writing on the road to stop careless, inconsiderate parking where buses need to park or across the tiny pathway. To get to and from the school. As I am sure you are aware, Downton Road is a busy and fast road, I know the cars should be doing 20mph they do not it is more like double or triple that.</p> <p>The group should consider provision of School Keep Clear (SKC) markings outside of the school. There are three versions of this marking that could be provided – advisory (unenforceable), mandatory - enforceable by the Police or mandatory - enforceable by both the Police and Wiltshire Council.</p>	<p>BPC confirmed contribution of £646.45</p> <p>RS to take forward for implementation</p>	RS

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		<p>The estimated cost of the advisory variant of the SKC marking is £1286.30 (LHFIG contribution £964.73 / PC contribution £321.58). The estimated cost of the mandatory variant of the SKC marking enforceable by the Police is £1,805.79 (LHFIG contribution £964.73 / PC contribution £451.45). The estimated cost of the mandatory variant of the SKC marking enforceable by both the Police and the Council is £2,585.79 (LHFIG contribution £1,939.94 / PC contribution £646.45).</p> <p>The group discussed this issue and were happy to commit funding to proceed with the variant that allowed enforcement by both the Police and Wiltshire Council.</p> <p>The Area Board approves the allocation of £1939.94 to allow this work to be undertaken.</p> <p>Confirmation still required that the PC approves the allocation of £646.45 to allow this work to be undertaken.</p>		
o)	<p>Issue No: 13-22-18</p> <p>Newton Toney PC Footway and dropped kerb accessibility improvements in The Croft</p>	<p>Unfortunately, the preliminary design work has not yet been completed on this project. It has been possible to bring in some additional design resource from the wider team in Trowbridge. Draft proposals to be circulated to the PC in December 2023 and matter brought to the next meeting of the group for a funding decision.</p> <p>Cost estimate and design provided to PC. Total Cost = £6,285. LHFIG = £5,118.75 / PC £1706.25. Awaiting PC decision on whether they wish to carry out trial holes initially.</p>	<p>The group confirmed they wish to proceed with trial holes initially and then reconsider based upon findings. This was included within the total cost estimate at a value of £1000</p> <p>NTPC confirmed its contribution of £1706</p> <p>Area Board to agree the LHFIG contribution of £5118.75 towards this scheme (subject to change)</p>	Area Board

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p)	<p>Issue No: 13-22-21</p> <p>Firsdown PC Request for speed limit assessment on the length of the A30 in Firsdown</p>	<p>Atkins have completed the site survey work and are currently preparing the assessment report for issue. It is anticipated that the report will be issued in early December.</p> <p>This report was issued in late December. The assessment does recommend a reduction in speed limit to 50mph in the vicinity of the Firs Road junction but recommends no other changes in speed limit in the area assessed. Firsdown have confirmed they wish to proceed and confirmed they have allocated money for the contribution. Should the group wish to support this, RS will prepare a cost estimate and design.</p>	<p>The group discussed this matter, and considering a cost to benefit ratio was high and therefore it was not supported at the vote. This item will be removed from the LHFIG agenda</p>	Area Board
q)	<p>Issue No: 13-23-26</p> <p>Winterslow PC Shriple Lane resurfacing</p>	<p>Continual deterioration of the B.O.A.T. known as Shriple Lane, impeding the accessibility of all vehicles, (including emergency vehicles, deliveries, waste disposal trucks, apart from residents' vehicles) pedestrians, horses, cyclists, marathon runners etc.</p> <p>This resurfacing relates to Shriple Lane B.O.A.T, current LHFIG guidance states that LHFIG can only fund Council Maintainable footpaths and therefore this issue will be removed and I have referred this to the rights of way team.</p>	Update is noted	Area Board
r)	<p>Issue No: 13-23-27</p> <p>Grimstead PC Signage & road marking review</p>	<p>The Parish Council feels that enhancing the speed limit signs when entering the 30mph limit will alert drivers, and reinforce the fact they have entered a built up environment, and the "Pedestrians in Roads" sign will indicate that the road is shared space with walking residents and visitors.</p> <p>If agreed by the group RS will prepare a cost estimate and design for additional roundels, countdown markings and pedestrian warning signs</p>	<p>Group agreed to support a cost and design</p> <p>RS to prepare and bring back to GPC & the group</p>	RS

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5.	Other Issues			
a)	Issue No: 13-20-16 Laverstock & Ford PC London Road, Salisbury Request for Crossing Point	As the group have previously been informed the Major Maintenance Team have advised that, due to budget constraints, the proposed resurfacing scheme at St. Thomas' Roundabout will not be taken forward during the 2023/2024 financial year and is provisionally in the programme for the 2024/2025 financial year. Dropped kerbs to aid crossing movements will still form part of the works.	Update is noted	Area Board
b)	Issue No: 13-21-13 Idmiston PC East Gomeldon Road Railway Arch Signing Improvements	Unfortunately, this work has not yet taken place as Network Rail (NR) refused the Council's previous application and have requested that a specific Works Package Plan (WPP) is produced by Milestone prior to them consenting to the works. Milestone are currently producing this document with a view to resubmitting the application in November 2023. Milestone are working on the approval from Network Rail which has not yet been obtained. RS/PS will chase for an update.	Update is noted	Area Board
c)	Issue No: 13-21-4 Laverstock & Ford PC Request for additional waiting restrictions in Church Road to help address school run parking problems.	Report addressing the comments submitted in response to the TRO consultation submitted for internal officer approval before going to the Cabinet Member for Highways for a decision. Internal officer comments have required elements of the reports to be redrafted. Report in the process of being redrafted with the aim of the report being resubmitted for approval in February 2024.	Update is noted	Area Board
d)	Issue No: 13-21-19 Idmiston PC Request for double white lining system in the vicinity of the	The PC have indicated that they support the proposals. Works pack issued to Milestone. Milestone works provisionally programmed to take place during week beginning 11/12/2023. Letter to be sent to homeowners in November notifying them that overhanging foliage will be removed. Foliage removal works	Update is noted	Area Board

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	junction of Church Road and the A338 Tidworth Road	to be undertaken by Wessex Tree Care in December 2023 (date TBC). There was a delay in the completion due to the contractor being pulled for emergency winter work, awaiting reprogramming, RS/PS to chase		
e)	Issue No: 13-21-14 Idmiston PC Idmiston Road, Porton Village Concealed Entrance Warning Signs and Village Hall Directional Signs	Works pack issued to Milestone. Works programmed to be undertaken, PS has chased and will update the PC asap with expected dates	Update is noted	Area Board
f)	Issue No: 13-22-03 Idmiston PC Request to extend the existing 30mph speed limit on Gomeldon Road (Porton end)	Works pack issued to Milestone. Works programmed to be undertaken, PS has chased and will update the PC asap with expected dates	Update is noted	Area Board
g)	Issue No: 13-22-05 Firsdow PC / Winterslow PC Safety improvements at Dunstable Crossroads	Site meeting took place in November 2023 to discuss potential further safety improvements at this location. It was agreed that the first step would be to undertake a review of the signing and lining on the approaches to the crossroad to look at potential enhancements that could be made. A quote for a topographical survey is also to be obtained to help enable the respective PC's and LHFIG's to determine if they wish to progress with the design of more extensive improvements. Winterslow have confirmed support for a topo survey, a quote has been requested which will be put to the group to discuss once received	Update is noted	Area Board

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h)	<p>Issue No: 13-22-08</p> <p>Idmiston PC Improved footway and dropped kerb provision in Gomeldon</p>	<p>The lead highways tree officer at Atkins has advised that the trees in question have been removed. Officers to check that this work has been completed. Subject to the works being having been completed the PC are to advise the next location they wish to be considered.</p> <p>Despite advice that the trees have been removed, site visits have confirmed this is not the case and the discussions with the contractor are ongoing at this stage. PS to update PC when there is further information.</p>	Update is noted	Area Board
i)	<p>Issue No: 13-22-13</p> <p>Laverstock & Ford PC Introduction of waiting restrictions in Sherbourne Drive</p>	<p>Works pack issued to Milestone. Works provisionally programmed to be undertaken during week commencing 11/12/2023. Exact date of works to be supplied to the PC once known. – This section has now been completed.</p> <p>Unfortunately work on drafting the proposals for the wider restrictions in Sherbourne Drives has not yet been completed. Draft proposals to be issued to the PC and local member for comment in February 2024.</p>	Update is noted	Area Board
j)	<p>Issue No: 13-22-14</p> <p>Alderbury PC Introduction of waiting restrictions at various locations</p>	<p>Revised proposals agreed with the PC. Draft TRO paperwork provided to the Legal Team for processing in October 2023. It is anticipated that the TRO advert will commence in December 2023.</p> <p>TRO consultation advert is live – 8th February 2024, end of objection – 4th March 2024</p>	Update is noted	Area Board
k)	<p>Issue No: 13-22-15</p> <p>Firsdon PC</p>	<p>Legal Services are continuing to investigate the status of this land to determine whether this land may previously have been dedicated as public highway. If Legal Services are unable to confirm this by February meeting of the group consideration</p>	Update is noted	Area Board Area Board

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	Installation of dropped kerb in Firs Road.	<p>should be given to commencing the process to claim this land as public highway would be under Section 31 of the Highways Act.</p> <p>We are awaiting formal confirmation this can be adopted as highway/maintained as such. RS/PS to chase.</p>		
l)	<p>Issue No: 13-22-25</p> <p>Laverstock & Ford PC Request to upgrade existing informal crossing point on Riverside Road</p>	<p>The Council's surfacing contractors Tarmac have advised that a carriageway patch its required before the coloured surfacing can be re-laid. Graham Axtell has engaged the Major Maintenance to order this work. Date of works to be provided to the PC once known.</p> <p>Following a second opinion it was deemed they would be able to carry out this work without a carriageway patch, therefore the cost was reduced, and the second site was included nearer to</p>	Update is noted	Area Board
m)	<p>Issue No: 13-22-28</p> <p>Newton Toney PC Request for School Keep Clear Markings outside of school</p>	<p>The PC have requested a minor change to the length of the proposed school keep clear markings. Revised plan to be issued to the PC in November 2023. Subject to the PC supporting the proposals a works order will be prepared and issued to Milestone.</p> <p>Following a meeting on site with the school, NTPC, RS and PS a new length was agreed, and PS has prepared this for Milestone to programme.</p>	Update is noted	Area Board
n)	<p>Issue No: 13-22-33</p> <p>Laverstock & Ford PC Request for Pedestrians Crossing Warning Signs</p>	<p>Works order issued to Milestone in November 2023. Awaiting programming of works. Date of works to be supplied to the PC once known.</p> <p>Milestone confirmed that they are awaiting delivery of signs, once these have been delivered, they will move to implementation and PS will chase up.</p>	Update is noted	Area Board

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o)	<p>Issue No: 13-22-34</p> <p>Grimstead PC Request for traffic calming measures in East Grimstead</p>	<p>The PC have received requests from several residents for the introduction of traffic calming features in East Grimstead to address perceived speeding problems. The PC requested two traffic survey in response to these requests. The surveys were undertaken at Location 1 and Location 2.</p> <p>The result of the traffic survey at Location 1 returned an 85th percentile speed of 25.7mph, this is below the Council's threshold where the provision of additional measures is considered necessary. However, minor signing and lining improvements (provision of yellow backed repeater signs and painted speed limit roundels) if the PC and group wished to pursue this matter.</p> <p>The traffic survey equipment at Location 2 failed so a repeat survey has been ordered.</p> <p>A decision on how to proceed to be made once the results of the traffic survey at Location 2 are known.</p>	Update is noted	Area Board
p)	<p>Issue No: 13-23-04</p> <p>Pitton & Farley PC Request for measures to address speeding concerns in the villages of Pitton and Farley</p>	<p>The PC have confirmed their contribution towards the provision of two village gateways. The PC are currently determining which two gateways they would like to proceed with. Design work to commence once the PC have confirmed which gateways they would like to proceed with.</p> <p>RB advised the site that PC wished to pursue are Lucewood Lane and Whiteway. Design is in progress and will be provided as soon as possible.</p>	Update is noted	Area Board

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q)	Issue No: 13-23-05 Laverstock & Ford PC Request for disabled access improvements in the vicinity of the Old Sarum Garden Centre on The Portway	Results of the traffic survey have been received to enable pedestrian crossing warning signs to be sited an appropriate distance in advance of the recently installed dropped kerbs. Scheme allocated to the Traffic Signing Team. Currently awaiting allocation of engineer to deliver the project. This has now been allocated and the engineer is preparing the design/works pack.	Update is noted	Area Board
r)	Issue No: 13-23-06 Grimstead PC HGV's using Windwhistle Lane as a cut through from the A36 to the Grimsteads & West Dean.	The PC have advised that they wish to pursue the option of improved warning signage on the A36. There was a delay due to resource, this has now been allocated to the traffic signs team who are preparing the design. The discussions have been opened with National Highways to progress the advanced warning sign design on the A36.	Update is noted	Area Board
s)	Issue No: 13-23-09 Odstock PC Request for the provision of double yellow lines in the vicinity of Jubilee Gardens	As a first step the PC are looking to provide an informal sign advising motorists not to park at this location. If this approach does not work the PC will seek to pursue other options, potentially including revisiting the request for waiting restrictions. No further action at this stage but issue to remain open until the impact of the sign is known.	Update is noted	Area Board
t)	Issue No: 13-23-10 Winterbourne PC Request for measures to address speeding concerning in the parish.	Works order issued to Milestone in October 2023. Awaiting programming of works. Date of works to be supplied to the PC once known. 1 sites completed, feedback given to the contractor on issues at the 2 nd site and once this has been resolved the other sites will also be completed	Update is noted	Area Board
u)	Issue No: 13-23-12 Redlynch PC	Scheme allocated to the Traffic Signing Team. Currently awaiting allocation of engineer to deliver the project.	Update is noted	Area Board

SOUTHERN WILTSHIRE LOCAL HIGHWAYS & FOOTWAYS IMPROVEMENT GROUP ACTION NOTES

	Request for signage improvements in Primrose Lane, Wiltshire	This has been allocated and the design has been provided to Redlynch PC. They have chosen location 1 and 3 and are undertaking a letter drop with a resident at location 3 to cut a section of hedge prior to the works being undertaken.		
v)	Issue No: 13-22-04 Idmiston PC Improved footway and dropped kerb provision in Porton	<p>Meeting undertaken with the PC to be arranged to determine the extent of the works to be undertaken. The PC advised that they wished to see four dopped kerbs, new lengths of footway and the relocation of a lighting column to provide improved access to the Bourne Cemetery.</p> <p>The cost estimate for this work is £23,605 (LHFIG contribution £17,703.75 / PC contribution £5,901.25). [Note: This figure includes a 25% contingency].</p> <p>The group discussed this issue and noted that the proposed cost of the works was more than currently available in the groups budget and asked whether the improvements could be delivered in phases. SC commented that the provision of one pair of dropped kerbs in the vicinity of the footway leading to Malvern Way would be a good initial way of improving access to Bourne Cemetery. PS advised that this element of the works would cost £3,200. The group support the provision of one pair of dropped kerbs.</p> <p>That the Area Board approves the allocation of £2,400 to allow this work to be undertaken.</p> <p>The PC approves the allocation of £800 to allow this work to be undertaken. This has been allocated to an engineer and the works pack is in progress.</p>	Update is noted	Area Board

SOUTHERN WILTSHIRE LOCAL HIGHWAYS & FOOTWAYS IMPROVEMENT GROUP ACTION NOTES

w)	<p>Issue No: 13-22-06</p> <p>Winterbourne PC Request for improved pedestrian access to the bus stops and post box on the A338 in the vicinity of Hurdcott Lane.</p>	<p>Following the discussion about this issue at the last meeting a revised cost estimate has been produced based on the following:</p> <ul style="list-style-type: none"> • Removal of a part of the existing grass verge to allow pedestrians from Hurdcott Lane to access the existing lay-by without stepping into the A338. • The provision of edge of carriageway markings to define the lay-by to motorists. <p>The cost estimate for this work is £3,975 (LHFIG contribution £2,981.25 / PC contribution £993.75). [Note: This figure includes a 25% contingency].</p> <p>The Area Board approves the allocation of £2,981.25 to allow this work to be undertaken.</p> <p>The PC approves the allocation of £993.75 to allow this work to be undertaken.</p> <p>This has been issued to Wessex Tree Care, awaiting confirmation of when works will be undertaken.</p>	Update is noted	Area Board
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SOUTHERN WILTSHIRE LOCAL HIGHWAYS & FOOTWAYS IMPROVEMENT GROUP ACTION NOTES

6.	Closed Issues			
a)	Issue No: 13-22-32 Downton PC Request for Playground Warning Sign incorporating Post Extension for Deployment of a SID in Moot Lane	Works pack issued to Milestone. Works programmed to be completed by the end of November 2023. Work is completed – this can now be removed from the agenda	Update is noted	Area Board
b)	Issue No: 13-22-16 Firsdawn PC Firs Road Street Nameplates	Works pack issued to Milestone. Unfortunately, a delay in receiving the signs has meant that these sign works have provisionally been programmed to be undertaken during week commencing 11/12/2023. Exact date of works to be supplied to the PC once known. Work is completed – this can now be removed from the agenda	Update is noted	Area Board
c)	Issue No: 13-22-17 Cholderton PM Installation of NAL Sockets	Design work completed and works order issued to Milestone in July 2023. An additional NAL socket was requested by the PC. Revised works order issued in October 2023. Awaiting programming of works. Date of works to be supplied to the PC once known. Work is completed – this can now be removed from the agenda	Update is noted	Area Board
d)	Issue No: 13-23-01 Winterbourne PC Request to relocate bus stop outside of St. Michael and All Angels Church	Works order issued to Milestone in October 2023. Awaiting programming of works. Date of works to be supplied to the PC once known. Work is completed – this can now be removed from the agenda	Update is noted	Area Board

SOUTHERN WILTSHIRE LOCAL HIGHWAYS & FOOTWAYS IMPROVEMENT GROUP ACTION NOTES

7.	Other Items		
a)	Highway Maintenance Update	Graham Axtell from the Area Highway Office has provided an update on the latest programmed dates for planned carriageway and footway resurfacing works during the 2023/2024 financial year available in appendix 1.	
8.	Date of Next Meeting:	23 rd April 2024	

SOUTHERN WILTSHIRE LOCAL HIGHWAYS & FOOTWAYS IMPROVEMENT GROUP ACTION NOTES

1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the LHFIG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent, and specifics of which will be dependent upon the individual project.

2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Southern Wiltshire Area Board.

2.2. If funding is allocated in line with LHFIG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, Southern Wiltshire Area Board will have a remaining highways funding balance of £16,029.21 in the LHFIG allocation available for the 2023/2024 financial year.

3. Legal Implications

3.1. There are no specific legal implications related to this report.

4. HR Implications

4.1. There are no specific HR implications related to this report.

5. Equality and Inclusion Implications

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

6. Safeguarding implications

There are no specific safeguarding implications related to this report.

SOUTHERN WILTSHIRE

MAJOR MAINTENANCE SITES 2024/2025

What follow is the known surfacing and treatments for the Southern Area Board

Carriageway Surfacing

A338 Laverstock	Broken Cross to A30 Roundabout.
C12 Coombe Bissett	Homington Road from A354 to derestrictions.
C336 Alderbury	Tunnel Hill/Lights Lane from Shute End Road to Southampton Road
U/C Farley	Church Lane from Pitton Road to Ben Lane
C333 West Grimstead	Crockford Road adjacent Railway Bridge 30 th April – 1 st May

Surface Dressing

C321 Alderbury	Clarendon Road from flyover to Drove End House.
C331 East Grimstead	Grimstead Road from Long Drove to Lucewood Lane
U/C Redlynch	Goggs Lane whole length.
U/C Farley	Ben Lane Whole length
U/C Winterslow	Pincroft Lane Whole length
U/C Redlynch	Vale Road Whole length
U/C Laverstock	Duck Lane/The Avenue Whole length

Micro Sites (Under way)

Winterbourne Gunner	Elliott Green 8 th – 10 th Feb
Allington	Bourne View 8 th – 10 th Feb
Winterslow	Woodland Drive 8 th – 10 th Feb
Laverstock	Part of Potters Way 7 th – 9 th Feb

Reactive Patching

A338 West Gomeldon	Derestrictions Porton to gateway Winterbourne 5 th March – 8 th March
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Footways

Porton	Winterslow Road 14 th May – 16 th May.
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